Quarterly Human Resources Communication Forum

Tuesday, July 24, 2018
# Agenda

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Welcome

John Dolezal
Training Facilitator

Alicia Duncan
Benefits Rep II
Promotions

Joey Keel
Talent Acquisition Manager

Raquelle Parli
Equal Employment Opportunity Investigator

Cali Martin
Benefits Specialist
Student Interns

Bella
HR Consulting Services and EEO

Crystal Burton
Intern with Rachel Shreffler

Michelle Leonard
OSU Benefits
HR Job Opportunities

- Admin. Assistant
- HR Analyst
- Benefits Representative
- HR Consultant
# Departmental Strategy Changes

Office of Equal Opportunity combining forces with Human Resources

409 General Academic Building

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Strategy Planning Exercise
Policies

The Safe and Drug-Free Schools and Communities Act (DFSCA)

- Medical marijuana
- Lawful workplace restrictions
  - May not possess marijuana while at work or “during the hours of employment”
  - May not use marijuana while at work or “during the hours of employment”
  - May not be impaired while working
• Go Live was July 1
  – New Hires
  – Qualifying Events
• New Hire Orientation
Banner 9

- Banner 9 Human Resources and Finance Training Sessions
  - July 26, 10am and 3pm
  - July 27, 9am and 2pm
  - http://talent.okstate.edu
- New look of Banner 9
- Navigation between pages
- New pages
New Hire Packets

• Peak Hiring Season Tips
  • Recent updates and improvements
  • New hire packets
  • I-9s
  • EPAFs
Recruitment Waiver Process

• No position # - Faith Hamer-Bartels, Human Resources, 744-5161
• Position # - Denise Weaver, Academic Affairs, 744-8782
• Full time faculty – no waiver
• Waiver for spousal hires
Americans with Disabilities Act

• Initial contact – Paul Leverington
  – 744-1156

• Student worker vs. regular student
Wellness

Application Period: August 27 - September 7
Eligibility: BMI > 25
Unlimited number of participants
Open Discussion
THANK YOU!