

Banner HR – Chart ‘X’

In Banner Finance for OSU, the Charts of Accounts (COA) are designated ‘1’ through ‘8’. These Charts equate to the different state agencies: OSU General University, Agricultural Experiment Station, Agricultural Extension Division, OSU-IT, and so on. In Banner HR, a position can only charge expenses, post budgets and encumbrances to a single chart. For current HRS positions that are funded from multiple state agencies, base Banner HR would require different positions to be created and applicable jobs entered based on the different state agencies needed to fund a particular activity. Due to the complexity created by needing to add positions and frequently updating jobs to direct encumbrances and expenditures to the applicable Banner Finance Charts, a modification has been made to Banner HR to permit the functionality of crossing charts for funding, expenditures and encumbrances. That modification is Chart ‘X’.

Chart ‘X’ is a ‘working’ chart that functions only in Banner HR. All OSU positions and job labor distribution will be directed to Chart ‘X’. The actual Banner Finance Chart (1 – 8) that records the budget, expenditures, and encumbrances is entered into the Location field of the FOAPAL. The Location field of the FOAPAL is only used in this manner in Banner HR.

During the transaction processing from Banner HR to Banner Finance, the chart indicator in the Location field will replace the Chart ‘X’ entry on the transaction. In this manner, the budget, expenditures, and encumbrances will post to the applicable Chart and FOAPAL in Banner Finance.

All transactional data for OSU in Banner HR will be based on Chart ‘X’ with the applicable FOAPAL and the actual Chart entered in the Location field. Salary, wage, and benefits posted in Banner Finance will show the actual Chart and FOAPAL and the Location field is not used.