

**ACKNOWLEDGMENT OF RECEIPT OF ELECTION AGREEMENT
FOR OKLAHOMA STATE UNIVERSITY RETIREMENT
FOR AN ELIGIBLE EMPLOYEE**

I, _____ (the “Eligible Employee”), an employee of Oklahoma State University (the “University”) hereby acknowledges receipt of information related to my election to participate in either the Oklahoma State University Alternate Retirement Plan (the “Alternate Plan”) or the Oklahoma Teachers’ Retirement System (“OTRS”). I understand that I must make an affirmative election within 30 days of my date of eligibility with the University. I also understand that if I do not make an affirmative election to participate in the Alternate Plan, I will automatically participate in OTRS. I understand that my election, once made, may never be revoked and will be binding on the University and me.

I acknowledge that I have been given an *Irrevocable Election Agreement for Oklahoma State University Retirement for an Eligible Employee*. The University has presented to me information regarding the two retirement plans. This will enable me to make an informed decision as to whether I should elect to be a participant in the Alternate Plan or OTRS. I also have the opportunity to further review the following information:

- *Choosing A Retirement Plan* online presentation of OTRS and OSU Alternate Retirement Plans; available at http://hr.okstate.edu/benefits/retirement_plan
- OSU Retirement Program Handout
- ARP – TIAA Website, www.tiaa.org/okstate
- OTRS Client Handbook located at www.ok.gov/TRS

I have been advised that I may wish to consult with my financial advisor, attorney, or accountant as to the implications of electing to participate in the Alternate Plan or OTRS.

Executed this _____ day of _____, 20____ by the Eligible Employee and by the University.

Employee Signature

Employee CWID #: _____

Telephone: _____

FOR OFFICE USE ONLY

By: _____
Title: _____
Employee Date of Eligibility: _____
Election Due Date: _____