## Compensation Adjustment Request Form



## EMPLOYEE INFORMATION

|                           | Las   | t   | First  |  | Middle                                  |  |
|---------------------------|---|---|--|--|---|--|
| Campus                    | s-Wide ID:  | Department:                                       |  | Date:                                    | Date:                                   |  |
| Curre<br>Position Titl    |   | Proposed Position Title:                          |  |  |   |  |
| L                         | HRS Working   | g Title   |  | If applicable                            |   |  |
| Performan                 |   | Date Last<br>Review:                              | Percent Las<br>Increase  |  | Date of Last<br>Increase:               |  |
|                           |   | Ad  | JUSTMENT INFORMATIO  | N  |   |  |
| w<br>e<br>ove<br>nge      | Internal<br>Transfer  | Equity<br>Adjustment                              | Position<br>Reclassification   | Promotion                                | Demonstrated<br>Proficiency<br>Increase |  |
| son for Pay               | Adjustment:   |   |  |  |   |  |
|                           |   |   |  |  |   |  |
|                           |   |   |  |  |   |  |
|                           |   |   |  |  |   |  |
|                           |   |   |  |  |   |  |
| NOTE: Attac               | ch supporting do  | cumentation, i.e. perfo                           | ormance reviews, positior  | description, career dev                  | elopment plans, etc.                    |  |
| 11012171114               | or supporting do  | ·   | ·  | ·  | eropment plans, ste.                    |  |
|                           |   |   | As many Description  |  |   |  |
|                           |   |   | ADJUSTMENT DETAILS   |  |   |  |
| Current                   |   |   |  | Salary:                                  |   |  |
| Current                   | Salary:<br>Annua  |   |  |  |   |  |
|                           | Annua   |   | Proposed   | Salary:                                  |   |  |
|                           | Annua   | I   | Proposed   | Salary:Annual                            |   |  |
| Effective                 | Annua<br>e Date:  | I   | Proposed Percent In DEQUITY REVIEW (HR U   | Salary:Annual                            |   |  |
| Effective<br>Is prop      | Annua<br>e Date:  | MARKET AND  | Proposed Percent In DEQUITY REVIEW (HR I   | Salary:Annual                            |   |  |
| Effective<br>Is prop      | Annua e Date:  possed change justi  nternal Equity  | MARKET AND  fied by market and equit  Yes No      | Proposed Percent In DEQUITY REVIEW (HR U by data? HR Reviewer:   | Annual Ancrease:  JSE ONLY)              |   |  |
| Effective<br>Is prop      | Annua e Date:  posed change justi   | MARKET AND  fied by market and equit  Yes No      | Proposed Percent In  DEQUITY REVIEW (HR I  by data?  HR Reviewer:  Analysis Date:  | Annual Ancrease:  JSE ONLY)              |   |  |
| Effective<br>Is prop      | Annua e Date:  possed change justi  nternal Equity  | MARKET AND  fied by market and equit  Yes No      | Proposed Percent In DEQUITY REVIEW (HR U by data? HR Reviewer:   | Annual Annual Annual Anrease:  JSE ONLY) |   |  |
| Effective<br>Is prop<br>I | Annua e Date:  coosed change justi nternal Equity kternal Market  sor/Dept.   | MARKET AND fied by market and equit Yes No Yes No | Proposed Percent In D EQUITY REVIEW (HR Unity data? HR Reviewer: Analysis Date: SIGNATURES   | Annual Annual  DISE ONLY)                | HR Analysis Attach                      |  |
| Is prop<br>I<br>Ex        | Annua e Date:  coosed change justi nternal Equity xternal Market  sor/Dept. Head:                                     | MARKET AND fied by market and equit Yes No Yes No | Proposed Percent In  DEQUITY REVIEW (HR I  by data?  HR Reviewer:  Analysis Date:  | Annual Annual  DISE ONLY)                | HR Analysis Attach                      |  |
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| Is prop I Ex              | Annua  a Date:  coosed change justi  nternal Equity  kternal Market  sor/Dept. Head:  partment VP/Dean:  Provost:     | MARKET AND fied by market and equit Yes No Yes No | Proposed  Percent In  D EQUITY REVIEW (HR Under the second | Annual Annual  Date:                     | HR Analysis Attach                      |  |
| Is prop  Is Supervision   | Annua  a Date:  coosed change justi  nternal Equity  kternal Market  sor/Dept. Head:  partment VP/Dean:  Provost:     | MARKET AND fied by market and equit Yes No Yes No | Proposed Percent In DEQUITY REVIEW (HR Us) data? HR Reviewer: Analysis Date: SIGNATURES  | Annual Annual  Date:                     | HR Analysis Attach                      |  |
| Is prop. I. Ex. Supervi:  | Annua e Date:  posed change justi nternal Equity kternal Market  sor/Dept. Head: partment VP/Dean: Provost: mic only) | MARKET AND fied by market and equit Yes No Yes No | Proposed  Percent In  D EQUITY REVIEW (HR Under the second |  | HR Analysis Attach                      |  |